

## NRO DECLASSIFICATION/RELEASE INSTRUCTIONS ON FILE

16 APR 1964

### S. O. P.

#### FORECAST OF (S)NRO AIR AND SATELLITE ACTIVITIES

- I. This S.O.P. covers the procedures for preparation and submission of the Forecast of (S)NRO Air and Satellite Activities
- II. The responsibility for the compilation and preparation of this report lies with [REDACTED] (S)NRO Staff. The report will be prepared and submitted in accordance with the procedures outlined in this S.O.P. NRO 25X1 !
- III. Basic Data
- A. Report Title: Forecast of (S)NRO Air and Satellite Activities
- B. When Submitted: Monthly, prior to the last Thursday of each calendar month.
- C. Submitted By: Director, (S)National Reconnaissance Office.
- D. Submitted To:
1. Special Assistant to the President for National Security Affairs.
  2. Deputy Under Secretary of State for Political Affairs.
  3. Deputy Secretary of Defense.
- E. Period Covered: One calendar month from the first of the month following the date of preparation.
- F. Format: See Annex A.

#### IV. Detailed Procedure

- A. The Director (S)NRO Program B, will submit to the Director, (S)NRO Staff, a Forecast of CIA Air Activities for each reporting period. This report will be sent by message to [REDACTED] and is due in that office not later than the Thursday preceding the last Thursday of each month. NRO 25X1 !